

## Staff Accountant

### Overview

SCALE Finance is seeking to hire a driven and dynamic Staff Accountant to join our team. This individual is responsible for participating in the completion of all accounting and financial reporting functions for assigned clients. The Staff Accountant will also interact with support staff, the Company's C-Suite, client management and personnel, and vendors. Applicants with 3+ years of professional experience and recent graduates are encouraged to apply.

Primary duties and responsibilities include:

#### Reporting

- Complete accrual-based month-end close for assigned clients, including weekly and monthly bank/credit card reconciliations, reconciliation of balance sheet accounts, and journal entry preparation/support
- Review completed financial statements to determine accuracy and reasonableness of financials
- Ensure accuracy and timeliness of all required reports and accounting data to reach applicable deadlines

#### Support

- Educate client personnel as needed on accounting and AP processes to ensure accurate reporting
- Assist in coordinating with outside vendors/banks recording of new loans, leases, and asset purchases
- Assist clients in managing cash and A/P on a daily, weekly, and monthly basis

#### Assist

- Streamline processes and create efficiencies both within SCALE and at the client level
- Work with client and SCALE personnel to develop actionable and fiscally sound annual budgets
- Provide guidance, as needed, to third party accounting support staff

Qualifications:

- Highly detail-oriented
- Strong oral and written communication skills
- Ability to interact directly and maintain correspondence with internal and external stakeholders including: clients, vendors, auditors, and tax accountants
- Medium to Advanced Excel skills
- Adherence to internally generated deadlines
- Understanding of corporate financial policies and procedures

- Preparation of financial statements in accordance with GAAP and strong knowledge of accrual-based accounting

Education:

- Bachelor's degree strongly preferred

Location:

- Remote

Compensation & Benefits:

- \$55,000-65,000
- Employer sponsored health insurance (Medical, Dental, and Vision) + 401(K) Plan Options

## How to Apply

Interested candidates should reach out to Emma Abeln at [eabeln@scale-healthcare.com](mailto:eabeln@scale-healthcare.com) with their resume and cover letter for further information.

## About Us

**SCALE is an entirely unique management consulting firm** that offers a full range of multidisciplinary solutions exclusively to healthcare service organizations including provider platforms, pharma business services, diagnostic labs, hospital systems, and healthcare focused private equity groups. Our multidisciplinary team of experts bring an average of 25 years of senior healthcare management and operational discipline experience to our engagements, providing tailored solutions that help physician groups grow and thrive in today's marketplace.